

Minutes of the First meeting of the Library Committee

Venue: Dean's Cabin, UCE-Thirukkuvalai

Date: 15th March, 2019

1. Introduction of the Library Committee Members (Constitution of Library Committee)

1. Dr. M. Durairasan Dean /Convener
2. Ms. B. Rajeshwari Dept. of Chemistry/Library Co-ordinator
3. Dr. S. Thulasi Dept. of Mechanical Engineering/Member
4. Dr. S. Chitraselvi Dept. of Electrical & Electronics Engineering/Member
5. Mr. R. Hariharan Dept. of Electronics & Communication Engineering/Member
6. Ms. V.M. Rajanandhini Dept. of Civil Engineering/Member
7. Mr. K. Satheshkumar Dept. of Computer Science and Engineering/Member
8. Mr. K. Sridhar Dept. of Mathematics/Member
9. Ms. A. Janaki Ramya Dept. of Physics/Member
10. Mr. S. Ganesh Kumar Dept. of English/Member

2. Report on Expenditure

Report of expenditure incurred on plan budget (books and journals) for the years 2009-2019.

Year	No. of Books purchased	Expenditure (Rs.)
2008-2009	118	27,693.00
2009-2010	341	96,324.00
2011-2012	2365	88,0620.00
2013-2014	7924	4,28,7600.00
2015-2016	2370	2,99,5410.00
2016-2017	92	35,442.00
2017-2018	435	1,33,809.00
2018-2019	45	14,195.00
Total	13,689	8,47,1093.00

3. Report of Book Bank Scheme

Report on the no. of books incurred on the Book Bank Scheme for the years 2009-2019.

Year	Donor(s)	No. of books donated
2008-2009	36 books - Prof. V. Ramachandran, VC, AUT	117
	11 books - AUT	
	70 books - AUT	
2009-2010	38 books – 2009 batch Mechanical and Civil students	40
	2 books – Mr. V. Damodaran, SO, Thirukkuvalai, Director, CUIC	
2010-2011	31 books – Mr. V. Damodaran, SO, Thirukkuvalai, Director, CUIC	34
	3 books – Mr. M. Durairasan, AP, EEE	
2011-2012	279 books – AUT Trichy	279
2012-2013	108 books- Specimen Copies	133
	4 books – Ms. Rajasree, VF, CSE	
	1book – Ms. V. M. Rajanandhini, AP, Civil	
	20 books - Dr. R. Karunakaran, Dean, UCE	
2013-2014	244 books - Anna University, Chennai (Tamil Medium Books)	244
2016-2017	85 books – Mr. S. Ganeshkumar, AP, English	95
	10 books – Dr. S. Ve. Vijayababu, VF, English	
2017-2018	835 books – Mr. V. Bharathy, Proprietor, Thara Press, Nagai	835
Total		1777

- **Subscription to Journals**

Year	No. of Journals	Expenditure (Rs.)	No. of Magazines	Expenditure (Rs.)
2017-2018	3	1,999.00	13	14,125.00
2018-2019	2	9,99.00	3	2,490.00
Total	5	2998.00	16	16,615.00

4. Incorporating Digital resources in our Library Webpage.

<https://www.aucetk.edu.in/lib/index.html> corresponding link attached.

5. Databases and Software developed for the Library Automation.

A batch of final year CSE students volunteered to design a package to fill the issue/return in digital format as part of their project.

6. Intimation of receipt of ordered books (various departments) current fiscal.

S No.	Department	No. of books	Expenditure (Rs.)
1.	EEE	11	790
2.	Chemistry	10	3500
3.	CSE	24	9905
4.	English	06	5819
5.	ECE	15	6000 (in progress)
Total		66	26,014

7. Purchase of Reception desk to our library.

Purchased reception desk for our library worth Rs. 78,400/-

8. Uploading the Minutes of the Meeting of Library Committee on University College Website.

Performance Report of Library (University College of Engineering, Thirukkuvalai)

Our College Library is catering to the information needs of the students, research scholars and faculty of the College. The major services we provide are

- Book Loan
- Journals & Periodicals
- Ensuring access to digital resources
- Literature search support (from Project Note books) and
- Reference service

In addition, we plan to provide reprographic service and academic writing support in near future. Bar coding has to be introduced instead of manual entry.

Statistics on the Performance

1. Enrollment in the library

Total UG students: **742**

Total Ph. D Scholars: **03**

Membership (others): **All departments teaching and supporting staff.**

2. Utilizers of the Library

Footfalls: **on an average 50 people.**

Issue of books/day: **20 books on an average.**

3. On-going activities

- Spine Labelling
- Digital Library Database management and software development
- Uploading previous year Practice papers (QPs) in library website.

4. On-going purchase

- Magazine holder
- Raised tables
- Reading table (purchase pending)
- Multipurpose scanner and printer

Best Utilizer of the Library (2018-2019)

Staff

- Teaching – **Mr. K. Sridhar, AP/Mathematics.**
- Non-Teaching - **Mr. S. Baskaran, Laboratory Assistant, EEE.**

Student

- **R. Prakashraj, IV EEE and K. Bhuvaneshwari, IV Civil.**

Gratitudes to

- Mr. K. Satheesh Kumar, AP/CSE and Mr. R. Agash, IV CSE. – Web Content Development.
- Mr. S. Ramprakash, TF, CSE – Library Automation (koha) software demo lecture.

Library Co-ordinator

Dean